

### **What is required to earn FMAA certification?**

- Pass the FMAA exam.
- There are no membership or education requirements for FMAA certification.

For further details, please refer to the FMAA Handbook.

### **想获取 FMAA 认证需具备什么条件?**

- 通过 FMAA 考试。
- 获取 FMAA 认证没有年费或学历要求。

请参看网站下载 FMAA 考试考生手册、获取详细信息:

<https://www.imachina.org.cn/fmaa/download.html>

### **What are the fees involved in earning the FMAA certification?**

FMAA exam fee - \$299

The introductory fee for May 26, 2024 Chinese FMAA administration is \$239.

### **考取 FMAA 认证需要支付哪些费用?**

FMAA 考试费是 299 美金。

2024 年 5 月 26 日 FMAA 中文考试的考试费用为 239 美金。

### **What is the format of the FMAA exam?**

The exam consists of 80 multiple choice questions. Candidates will have 2 hours to complete the exam. A tutorial, which can be found at the beginning of the exam, explains how to navigate the exam.

### **FMAA 考试以什么形式进行?**

中文 FMAA 考试为机考形式, 包含 80 道单选题。考试时间为 2 小时。在考试正式开始前会有考试指导、解释如何操作电脑进行考试。

### **How many hours of study time are recommended?**

Plan to spend about 50 hours preparing for the exam.

### **官方推荐的备考时间是多久?**

推荐 50 小时左右的学习时间来准备考试。

### **How do I register for the exam?**

Starting on January 17, 2024, go to the online store and select the FMAA exam registration. If you do not pass the exam, you can retake the exam by purchasing an exam registration on our online store.

### **如何进行考试注册?**

中文 FMAA 考试将于 2024 年 1 月 17 日开始注册, 考生可在 IMA 官网在线商店中注册考试。如果您未能通过考试, 您可在官网在线商店中重新支付考试费、再次参考。

### **Where do I take the exam?**

Exams are administered through the worldwide network of Prometric Testing Centers and are available in accordance with local customs. To locate a test center, please visit <http://www.prometric.com/ICMA>.

### **考试地点在哪里?**

FMAA 考试通过 Prometric 普尔文考试中心遍布全球的考试网络进行，并在当地考场进行本地化管理。请访问网页 <http://www.prometric.com/ICMA> 查询普尔文考试中心考点。

### **When can I take the exam?**

The first administration of the Chinese FMAA exam will be on May 26, 2024. Please check the [website](#) for updates regarding future administrations.

### **我什么时候可以参加考试?**

FMAA 首次中文考试将在 2024 年 5 月 26 日举行。请访问 [IMA 网站](#) 获取最新信息。

### **How do I schedule my exam appointment?**

To schedule exam appointments, visit [www.prometric.com/ICMA](http://www.prometric.com/ICMA) or call 400-613-7050. All exam appointments must be scheduled before the scheduling deadline. Scheduling ends on 35 days before the exam date. Once you are registered, you must take the exam during your assigned testing session.

### **我如何预约考位?**

您可自行在普尔文考试中心网站 [www.prometric.com/ICMA](http://www.prometric.com/ICMA) 预约考位或致电普尔文考试中心电话 400-613-7050 来寻求帮助。您需要在考位预约截止日期前与普尔文考试中心完成预约。考位预约截止日期为考试日前 35 天。一旦成功注册考试，则您必须在考试授权期内参加考试。

### **When do I receive my exam Performance Report?**

Performance Reports are sent via e-mail from Prometric on behalf of ICMA. The performance reports are emailed approximately 14 days after exam results are posted to the candidate's profile.

Candidates who do not pass the exam will receive a report that indicates their performance on each of the key topic areas on the exam.

### **我什么时候可以收到成绩分析报告?**

在考试成绩正式发布并上传至考生个人账户约 14 天后，普尔文考试中心会将成绩分析报告通过邮件方式发给考生。

未通过考试的考生所收到的成绩分析报告会反映出考生各主要知识点的掌握情况。

### **How can I check for my exam results/certification status?**

Go to the IMA website, Log in, click on myIMA, and then myCertifications. There you will find your exam status and transcript.

### **如何查询考试成绩以及证书状态?**

登录 IMA 官网，点击菜单“我的 IMA”然后点击菜单“我的认证”，您可以查询到考试状态及成绩。

### **If I failed the exam, can I retake the exam?**

All retakes require a new exam registration, along with payment of appropriate fees.

### **如果未能通过考试，我可以重考吗?**

如果未能通过考试，所有重考都需要重新注册考试并支付考试费用。

### **Can I cancel a testing appointment?**

Candidates may not cancel or reschedule their appointment after the scheduling deadline. Scheduling ends on 35 days before the exam date. If you do not appear or are not able to take the test, you will forfeit your exam fees with ICMA, and you will need to purchase a new registration. This fee cannot be waived.

To cancel your appointment online, please have your confirmation number ready and visit [www.prometric.com/ICMA](http://www.prometric.com/ICMA). Or you can call 400-613-7050 (Monday to Friday 09:00-17:00). Cancelling your appointment with Prometric does not generate a refund or an automatic approved test window change. The appointment is not allowed to cancel after scheduling deadline, you will be considered a “no show” if you did not take the scheduled exam at your scheduled location and you will need to reregister with ICMA and repay the examination fee.

### **如何取消或更改考位预约？**

考生不能在考位预约截止日期后取消或更改预约。考位预约截止日期为考试日前 35 天。如果考生无法到场或无法参加考试，考试费将作废，考生需要重新支付考试费用。

如果要取消考位预约，考生需要准备好预约确认号码并登陆至 [www.prometric.com/ICMA](http://www.prometric.com/ICMA) 自行操作，或请致电普尔文考试中心寻求帮助：400-613-7050 (工作时间：周一至周五 09:00-17:00)。取消您与普尔文的预约不会自动产生退款或自动批准您考试窗口的变更。超过预约截止日期则无法取消考位，如果考生在预约的考试日期未能参加考试，将被视为弃考，考生需要重新注册和支付考试费用。

### **How do I prepare for the FMAA exam?**

There are a variety of resources to help candidates prepare for the exam. In addition to the Content Specification Outline (CSO) and detailed Learning Outcome Statements (LOS), there is a reading list that directs candidates to publications containing in-depth information on specific content areas. Preparation plans should be individualized based on the candidate’s education, experience, and preferred learning style. Candidates should determine the appropriate mix of available resources that will best help them master the body of knowledge described in the CSO and LOS.

### **我应该如何备考 FMAA 考试？**

我们准备了多种学习资料来帮助考生进行备考。除了 FMAA 考试内容大纲、详细的学习成果公告外，我们还为考生提供了参考书目来帮助考生获取更为详尽的学习内容。在备考时，考生应该根据自身的学习能力、实践经验和学习方法来制定学习计划。考生应妥善利用各种学习资源、以最有效的方式掌握考试内容大纲及学习成果公告中列明的各个知识点。

### **When do I receive my grades?**

For the May 2024 testing window, grades will be made available 6 to 8 weeks after the end of the testing window.

### **我什么时候能够收到成绩？**

对于 FMAA 中文考试，考试成绩将在考试结束后 6-8 周左右公布。

### **What do I receive when I am certified?**

You will receive a digital certificate and digital badge.

**在通过 FMAA 认证后，我将收到什么证明？**

您将收到一份电子证书及电子徽章。

**What is required to keep my certification active?**

- Complete 15 hours of CPE each year, including 1 hour of Ethics.
- Pay the annual recertification fee.

**要保持证书有效需要具备什么条件？**

- 每年完成 15 个小时的持续教育学习，其中包括 1 个小时的职业道德学习。
- 支付认证维护费。

**Who do I contact if I have a question?**

IMA Customer Service – Phone: 4000-462-262; or email: [imachina@imanet.org](mailto:imachina@imanet.org) (Working time: Monday to Friday from 9:00am to 5:30pm).

**如何联系 IMA 咨询有关 FMAA 的问题？**

欢迎发邮件至 IMA 中国客服 [imachina@imanet.org](mailto:imachina@imanet.org) 或者致电 4000-462-262 咨询 (工作时间：周一至周五 09:00-17:30)。